

## Advance Excel

**Entry Level** CERTIFIED ASSOCIATE

Standard

## **Course Overview**

Course	Advance Excel
Duration	2/3 Months, Part-time
Study mode	On campus
Campus	Informatica Group
Requirements	No prior experience required

## About the course

Unlock the full potential of Excel with our Advanced Excel course. From mastering complex functions and data analysis techniques to automating tasks and creating dynamic visualizations, this course equips you with the advanced skills needed to excel in data management and analysis. Take your Excel proficiency to the next level and enhance your career prospects today.

# What you'll learn

- All the Advanced uses of MS Excel
- Advanced Excel Functions, Formulas
- Match, Audit Report
- Entry Bill, Salary Slip
- All the Advanced uses of MS Excel
- VLOOKUP, HLOOKUP
- Macro, VBA
- Job Formula



#### **DID YOU KNOW?**

75% of Excel users depend on VLOOKUP/XLOOKUP functions for data retrieval

of project managers use excel for KPI

of finance pros report 70% increased productivity with Power Query

60% companies use PivotTables for faster data insights

firms see 30% tewer me errors with automation firms see 30% fewer manual

### Career services

Our Career Services team will help you develop your professional skills through a number of key areas:

- > Establishing your career pathway
- Building your employability
- Self-help career resources
- > Finding work

- > Events and workshops
- > Building a professional network
- > Career advice
- > Career news

- > Your future beyond graduation
- > Career development learning